

Role profile

Head of Technical & Compliance

Organisation: Water Regulations UK Ltd (WRUK)

Location: Hybrid (Primarily home-based with some travel to office or other locations)

Reports To: Water Regulations UK Managing Director

MAIN DUTIES OF THE JOBHOLDER

- To adhere to the mandate provided under WRUK position statements, where they exist, or as agreed with the Policy Committee or Technical Group as appropriate.
- To lead on liaison with external organisations, including:
 - Key stakeholders identified in the Communication Strategy and WRUK Business Plan
 - Participation in external expert groups
 - When requested by the Policy Committee or Technical Group.
- To lead on monitoring government activity
 - To identify and bring to subscribers' attention any regulatory or policy activity, including consultations of relevance to water fittings regulations
 - To identify opportunities to influence policy makers
 - To adhere to the consultation policy
- To lead on standards work:
 - To represent WRUK as a member of standards committees confirmed as being appropriate by the Technical Group.
 - To regularly monitor BSi committee and public websites for draft standards of relevance to water fittings regulations:
 - Bringing to the attention of the WRUK Water Company Liaison any matters requiring Water Supply Industry input.
 - Reviewing any draft standards published for comment to identify opportunities to positively influencing revisions.
 - Escalating any new standard which has implications for enforcement
 - Draft technical comparisons when a new standard with implications for enforcement is published
 - To provide regular standard updates for the WRUK newsletter

- To provide the Policy Committee or Technical Group as appropriate regular updates on liaison and monitoring activities. Any urgent matters should be referred to the Water Company Liaison for escalation.
- When requested to attend Policy Committee or Technical Group meetings
- To maintain the WRUK website members external engagement area:
 - To describe an organisation and benefits of engagement
 - To provide detailed reports of meetings, summaries to also be provided in the appropriate edition of the WRUK newsletter
 - To maintain the regulator and policy activity page
 - To list details of consultations and responses provided
- To actively promote Water Regs UK, the water fittings regulations/byelaws and , WaterSafe Register through activities including but not limited to presentations; articles; attending conferences and exhibitions.
- To ensure knowledge is kept up to date, including committee decisions and changes to WRUK policies.
- To respond to external enquiries received which other WRUK staff are unable to answer
- When required to deputise for the MD during any absence
- Oversee the operation of the WIAPS/WaterSafe Register schemes. In particular, areas relating to compliance with the regulations and or scheme rules.

Internally, the role holder will work closely with:

- The WRUK MD on areas on WIAPS/WaterSafe scheme development, management, compliance and strategy. Providing technical leadership, guidance and support.
- The WIAPS/WaterSafe Register Registration Manager and supporting admin team.
- Water Company Liaison to ensure knowledge is kept up to date and feedback from external stakeholders is shared.
- The WIAPS/WaterSafe Register approvals & enquiries team to support them delivering guidance on general queries and to continually improve the service to both members and consumers. Specific installation queries must always be referred to the local water undertaker.
- The Head of Communications to identify opportunities to improve the Communication Strategy/Plan and deliver content for external publications and areas of the website not under the oversight of the Technical Group, and to arrange stakeholder events.
- The Technical Support Officer to enhance the technical function we provide.

PERSON SPECIFICATION

Attributes	Essential/ Desirable
Education and Qualifications	
<ul style="list-style-type: none"> • Educated to degree or HND level (or equivalent) in a relevant subject such as engineering 	E
<ul style="list-style-type: none"> • WRAS accredited certificate in Water Regulations Knowledge or Scottish Water Byelaws Knowledge. 	D
Knowledge	
<ul style="list-style-type: none"> • The Water Supply (Water Fittings) Regulations and Scottish Water Byelaws and its application. 	E
<ul style="list-style-type: none"> • The process to develop, agree and publish UK and European Standards 	D
<ul style="list-style-type: none"> • British Standards that are relevant to the water fittings regulations 	D
<ul style="list-style-type: none"> • The plumbing sector and plumbing installation practice 	D
<ul style="list-style-type: none"> • The regulator’s specification for fittings, backflow and WCs 	D
<ul style="list-style-type: none"> • Product and person related competence/approval schemes 	E
Experience	
<ul style="list-style-type: none"> • A minimum of five years’ experience working within Water Regulations within a water company or a relevant trade association within the plumbing sector or within a standards testing, assessment & certification company 	E
Skills and abilities or competencies	
<ul style="list-style-type: none"> • Technical expertise. Applies and improves extensive or in-depth specialised knowledge, skills, and judgment to accomplish a result or to accomplish one's job effectively 	E
<ul style="list-style-type: none"> • Excellent analytical and problem-solving skills. Builds a logical approach to address problems or opportunities or manage the situation at hand by drawing on one's knowledge and experience base, and calling on other references and resources as necessary. 	E
<ul style="list-style-type: none"> • Collaborative. Promotes and generates cooperation between organisations to achieve good collective outcomes. Understands where views are different and seeks to influence positive change. 	E
<ul style="list-style-type: none"> • Teamwork. Enthusiastic contributor to the team and supports other members of the team to deliver excellent customer service. 	E
<ul style="list-style-type: none"> • Influencing. Listens and evaluates alternative views and where appropriate asserts own ideas and 	E

Attributes	Essential/ Desirable
<p>persuades others, gaining support and commitment from others; mobilises people to take action, using creative approaches to motivate others to meet organisations goals and interests</p>	
<ul style="list-style-type: none"> • Effective Communicator. Excellent verbal and written communications skills and an ability to communicate with people of all levels. Effective presenter making technical information easy to understand, relevant and interesting 	E
<ul style="list-style-type: none"> • Good IT skills. Ability to use a variety of software packages including word, excel, access, power point and adobe acrobat. 	D
<ul style="list-style-type: none"> • Developing self. Focused on developing themselves and maximising their own and colleagues' abilities. 	E
<ul style="list-style-type: none"> • Self-starter. Accountable and dependable. Takes personal responsibility for the quality and timeliness of work and achieves results without oversight. 	E
<ul style="list-style-type: none"> • Networker. Maintain good, trusting working relationships 	E
<p>Other Requirements</p>	
<ul style="list-style-type: none"> • Holding a full valid driving licence and use of a car 	E

Benefits

- Competitive salary up to £55,000 dependent on knowledge and experience.
 - Car Allowance (@ 10% of base salary)
 - Performance related annual bonus
 - Comprehensive private health insurance
 - Retirement savings plan with employer match (6%)
 - Professional development and training opportunities
 - Flexible work arrangements (remote/hybrid options)
 - Generous paid time off and holidays (Initially 31 days Inc. BH)
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Closing Date for expressions of interest: **before 12pm Monday 13th April 2026

Please send your CV and short summary of why you are interested in the role to Jonathan.samuel@waterregsuk.co.uk