

WIAPS APPROVED GROUNDWORKER (EXTERNAL SERVICES) APPLICATION



This application is to become a member of the Water Industry Approved Plumbers' Scheme (WIAPS). Membership is open to qualified groundworkers and the businesses that employ them ('Approved Sector Worker Business').

The scope of work which an approved Water Supply Pipe Installer can issue certificates of compliance for includes work on installing, repairing or maintaining the supply pipe (the underground pipe) within the geographical boundaries of WIAPS.

It is limited to work on the pipe supplying premises from the external stop tap up to the point of entry of the pipe above floor level in a premises where an internal stop valve is normally installed. The work includes the installation of the internal stop tap (in any premises) and whole site protection on non-domestic premises

Certified work is limited to those premises that are supplied, or intended to be supplied by, a water company or water supplier licensee.

An annual fee of £78 plus VAT will be introduced from 1st April 2024 for any business that has sector members. Sector members include: external services installers (sometimes called Water Supply Pipe Installers or Groundworkers), Catering installers, Point of use installers and RPZ valve testers. The fee will be the same for all businesses, regardless of the number of approved individuals.

PLEASE COMPLETE IN BLOCK CAPITALS

Section 1.1

About you

Title: First names:

Surname:

Date of birth:

National Insurance number:

Water supplier:

Section 1.2

Personal contact details

Home address:

Home postcode:

Personal email*:

Home tel*:

Personal mobile*:

*we require this information to be able to contact you should you leave your current employer, so that you can maintain your membership.

Section 1.3

Your qualifications: (If you are due to attend an external services assessment, skip this section)

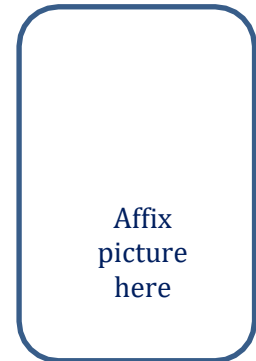
- Water Regs UK/WIAPS/WRAS certificate in the Water Industry's External Services Training & Assessment or
- GWSPI BPEC certificate Groundwork, Service Pipe and Meter Housing Installation
- Hydro X HXT-W11 Groundworker Regulations Training

Section 1.4

Individual check list

Have you enclosed (Please tick appropriate boxes):

- Proof of qualifications? (signed copies of certificates); or
- I'm due to sit the External Services Assessment; **AND**
- Passport-size photo enclosed? (digital or print)



Section 1.5

Data protection

WIAPS and WaterSafe are controllers under the Data Protection Act 1998. This statement confirms our commitment to protect your privacy, to process your personal information in a manner which meets our requirements of this legislation and to use your data only for the delivery of WIAPS and WaterSafe in the performance of our legal and regulatory responsibilities. By completing and submitting this information you are confirming that the information you are supplying is correct to the best of your knowledge and you agree to selected contact data being used by WIAPS and WaterSafe.

Section 1.6

Declaration

I confirm the information given is true and accurate, I understand and accept that all liabilities and disputes relating to my workmanship, products installed, charges and anything else connected to work I do as a result of being introduced to customers through WIAPS and WaterSafe are solely my responsibility, and the scheme has no liability whatever in any of those respects.

When I have met all the requirements of membership, I understand that my details will be held on an electronic database and may be passed onto personnel in the water industry and those seeking services of an approved contractor.

Signed by individual applicant:

Tick to confirm you have read and agree with:

- Terms and conditions of membership
- Code of Conduct

How did you hear about the scheme? (tick all that apply)

- My company or a work colleague
- A college
- A customer requested it
- A trade article
- Social media
- A website
- The local water company
- Something else, please specify:

Section 2.1

About your business

Business name:

Address:

..... Postcode:

Tel: Email:

Parent company (if applicable):

Water supplier (where company is based):

Water supplier (where person named in section 1 carries out the majority of their work):

List on website (so customers can find you)

Scope of work fields (Tick all which apply)

Underground pipework

Moling

Leak detection

Liability insurance cover

An Approved Sector Worker Business must carry a minimum level of insurance cover in order for you to be accepted onto WIAPS. The Approved Sector Worker Business will be required to hold a minimum of £2 million of public liability cover and where applicable, £5 million of employers' liability cover. If you are a sole trader, only public liability cover is required.

Public liability £2m

Employers' liability £5m

Section 2.2

WaterSafe accreditation

WaterSafe offers free promotion through an online directory at www.WaterSafe.org.uk.

From the 1st April 2022 you will be automatically become a WaterSafe Water Supply Pipe Installer Member and be included on WaterSafe by signing up for WIAPS membership.

Water companies refer their customers directly to the WaterSafe website so you could potentially gain more business. Please tell us if you would like to be included in public postcode searches on the WaterSafe website (Please tick one)

List on WaterSafe website (customers can find you in postcode searches)

Do not list on WaterSafe website (customers will only see you when they search for your company by name to verify your membership)

Section 2.3

Company check list

Have you enclosed:

- Proof of Public liability (**signed** copies of certificates indicating company name, level of cover and period of cover) and
- Employers' liability insurance where appropriate?

Please indicate the number of operational employees (groundworkers) employed by the company:

(For every 5 operational employees at least one should be approved)

Section 2.4

Data protection

WIAPS and WaterSafe are controllers under the Data Protection Act 1998. This statement confirms our commitment to protect your privacy, to process your personal information in a manner which meets our requirements of this legislation and to use your data only for the delivery of WIAPS and WaterSafe in the performance of our legal and regulatory responsibilities. By completing and submitting this information you are confirming that the information you are supplying is correct to the best of your knowledge and you agree to selected contact data being used by WIAPS and WaterSafe.

Section 2.5

Declaration

We confirm the information given is true and accurate, we understand and accept that all liabilities and disputes relating to workmanship, products installed, charges and anything else connected to work we do as a result of being introduced to customers through WIAPS and WaterSafe are solely our responsibility, and the scheme has no liability whatever in any of those respects. When we have met all the requirements of membership, we understand that our details will be held on an electronic database and may be passed onto personnel in the water industry and those seeking services of an approved contractor.

Third-party data

By signing this application we confirm we have the permission of the business and individuals listed in this form, to include their personal details and are data controllers for this information.

Signed on behalf of the business:

By signing this application, I confirm I am authorised by the business to do so

Signed:

Position:

Tick to confirm you have read and agree with:

- Terms and conditions of membership
- Code of Conduct

Date:

Please return your completed form and supporting documentation to wiaps@waterregsuk.co.uk, or by post to Unit 13 Willow Road, Pen y Fan Industrial Estate, Crumlin, Gwent NP11 4EG.

For further information, call 0333 207 9030. Web: www.waterregsuk.co.uk