

# WIAPS APPROVED PLUMBER APPLICATION

**For office use only:**  
New or existing: N/E  
Application complete: Y/N  
Date approved:  
Membership number:



This application is to become a member of the Water Industry Approved Plumbers' Scheme. Membership is open to qualified plumbers and the businesses that employ them ('**Approved Plumbing Business**'). It is a condition of Membership that for every five plumbers employed by an Approved Plumbing Business, at least one of them is a member of the Approved Plumbers' Scheme ('**Approved Plumber**'). Approved Plumbers must oversee the work of others in order to certify the work.

PLEASE COMPLETE IN BLOCK CAPITALS

## About you

Title: ..... First names: .....

Surname: .....

Date of birth: .....

National Insurance number: .....

Water supplier: .....

### Section 1.2

## Personal contact details

Home address: .....

.....

.....

Home postcode: .....

Personal email\*: .....

Home tel\*: .....

Personal mobile\*:.....

\*We require this information to be able to contact you should you leave your current employer, so that you can maintain your membership.

### Section 1.3

## Your qualifications

Please go to Appendix 1 – you must tick at least one from section 1.3a or 1.3b and at least one from section 1.3c.

## Section 1.4

### Individual check list

Have you enclosed (You must tick all to proceed with the application):

- Proof of qualifications? (signed copies of certificates)
- Passport-size photo? (digital or print)
- Completed Appendix 1 (telling us about your qualifications)

## Section 1.5

### Data protection

WIAPS and WaterSafe are controllers under the Data Protection Act 1998. This statement confirms our commitment to protect your privacy, to process your personal information in a manner which meets our requirements of this legislation and to use your data only for the delivery of WIAPS and WaterSafe in the performance of our legal and regulatory responsibilities. By completing and submitting this information you are confirming that the information you are supplying is correct to the best of your knowledge and you agree to selected contact data being used by WIAPS and WaterSafe.

## Section 1.6

### Declaration

I confirm the information given is true and accurate, I understand and accept that all liabilities and disputes relating to my workmanship, products installed, charges and anything else connected to work I do as a result of being introduced to customers through WIAPS and WaterSafe are solely my responsibility and the scheme has no liability whatever in any of those respects.

When I have met all the requirements of membership, I understand that my details will be held on an electronic database and may be passed onto personnel in the water industry and those seeking services of an approved contractor.

**Signed by individual applicant:**

Tick to confirm you have read and agree with:

- Terms and conditions of membership
- Code of Conduct

## Section 2.1

# About your business

Business name: .....

Address: .....

..... Postcode: .....

Tel: ..... Email: .....

Parent company (if applicable): .....

Water supplier (where company is based): .....

Water supplier (where person named in section 1 carries out the majority of their work):  
.....

List on website (so customers can find you)

### Scope of work fields (Tick all that apply)

- |                                |                          |                |                          |
|--------------------------------|--------------------------|----------------|--------------------------|
| Emergency plumbing work        | <input type="checkbox"/> | Leak detection | <input type="checkbox"/> |
| Household plumbing             | <input type="checkbox"/> | Moling         | <input type="checkbox"/> |
| Commercial/Industrial plumbing | <input type="checkbox"/> | Pipe freezing  | <input type="checkbox"/> |
| Underground pipework           | <input type="checkbox"/> |                |                          |

- Sanitation (Above ground drainage) (Where individuals hold a gas or heating qualification, they must provide additional evidence of training should they be undertaking sanitation work.)

## Liability insurance cover

An Approved Plumbing Business must carry a minimum level of insurance cover in order for you to be accepted onto WIAPS and WaterSafe. The Approved Plumbing Business will be required to hold a minimum of £2 million of public liability cover and where applicable, £5 million of employers' liability cover. If you are a sole trader, only public liability cover is required

- Public liability   
Employers' liability

## Section 2.2

# WaterSafe accreditation

WaterSafe offers free promotion through an online directory at [www.WaterSafe.org.uk](http://www.WaterSafe.org.uk). You will be automatically included on WaterSafe by signing up for WIAPS membership. Water companies refer their customers directly to the WaterSafe website so you could potentially gain more business. Please tell us if you would like to be included in public postcode searches on the website (**Please tick one**)

- List on WaterSafe website (customers can find you in postcode searches)  
 Do not list on WaterSafe website (customers will only see you when they search for your company by name to verify your membership)

## Section 2.3

### Your last jobs (site-specific)

Please tell us about the last two jobs the individual named in Section 1 has worked on. This information will be used for auditing purposes only and is subject to the Data Protection Act 1998.

Address (where work was carried out):

.....

Contact name: .....

Contact phone number: .....

Brief description of work: .....

.....

Address (where work was carried out):

.....

Contact name: .....

Contact phone number: .....

Brief description of work: .....

.....

## Section 2.4

### Company check list

Have you enclosed:

- Proof of liability insurance?** (signed copies of certificates indicating company name, level of cover and period of cover)

**(Public and where applicable employers' liability)**

**Please indicate the number of operational employees (plumbers, heating engineers, apprentices) employed by the company: .....**

(For every five operational employees at least one should be approved)

## Section 2.5

### Data protection

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## Section 2.6

# Declaration

We confirm the information given is true and accurate, we understand and accept that all liabilities and disputes relating to workmanship, products installed, charges and anything else connected to work we do as a result of being introduced to customers through WIAPS and WaterSafe are solely our responsibility and the scheme has no liability whatever in any of those respects.

When we have met all the requirements of membership, we understand that our details will be held on an electronic database and may be passed onto personnel in the water industry and those seeking services of an approved contractor.

### Third-party data

By signing this application we confirm we have the permission of the business and individuals listed in Section 2.3 to include their details where stated.

### Signed on behalf of the business:

(By signing this application I confirm I am authorised by the business to do so)

Signed:

Tick to confirm you have read and agree with:

- Terms and conditions of membership
- Code of Conduct

Position:

Date:

**Please return your completed form** and supporting documentation to [wiaps@waterregsuk.co.uk](mailto:wiaps@waterregsuk.co.uk), or by post to Unit 13 Willow Road, Pen y Fan Industrial Estate, Crumlin, Gwent NP11 4EG. For further information, call 0333 207 9030. Web: [www.waterregsuk.co.uk](http://www.waterregsuk.co.uk).

# Appendix 1

## Section 1.3a

Plumbing qualification (you must tick at least one from section 1.3a or 1.3b and one from section 1.3c)

### City & Guilds

Level 2 NVQ in Mechanical Engineering Services – Plumbing (Code: 6009)	<input type="checkbox"/>	Level 2 NVQ in Mechanical Engineering Services – Plumbing (Code: 6019)	<input type="checkbox"/>
Level 3 NVQ in Mechanical Engineering Services – Plumbing (Code: 6009)	<input type="checkbox"/>	Level 3 NVQ in Mechanical Engineering Services – Plumbing (Code: 6019)	<input type="checkbox"/>
Level 2 NVQ Certificate. Mechanical Services Engineering (Plumbing) (Code: 6089)	<input type="checkbox"/>	Level 3 NVQ/SVQ Certificate. Mechanical Services Engineering (Plumbing) (Code: 6089)	<input type="checkbox"/>
Advanced Craft Certificate in Plumbing (Code: 596-2)	<input type="checkbox"/>	Craft Certificate in Plumbing (Code: 596-1)	<input type="checkbox"/>
Advanced Craft Certificate in Plumbing (Code: 603-2)	<input type="checkbox"/>	Craft Certificate in Plumbing (Code: 603-1)	<input type="checkbox"/>
Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/1122/1 (6189-31)	<input type="checkbox"/>	Level 2 NVQ Diploma in Domestic Plumbing and Heating (Code: 501/1981/3 (6189-11)	<input type="checkbox"/>
Level 2 NVQ Diploma in Domestic Plumbing and Heating (Code: 501/1981/3 (6189-57)	<input type="checkbox"/>	Level 2 NVQ Diploma in Domestic Plumbing and Heating (Code: 501/1981/3 (6189-74)	<input type="checkbox"/>
NVQ Level 3 Diploma in Domestic Heating (Code: 600/1473/8 (6189-41)	<input type="checkbox"/>		
Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/1134/8 (6189-33))	<input type="checkbox"/>	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/1122/5 (6189-32))	<input type="checkbox"/>

### BPEC

Level 2 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/5270/3)	<input type="checkbox"/>	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/6863/2)	<input type="checkbox"/>
Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/6284/8)	<input type="checkbox"/>	L3 Award in Safe Systems of Hot & Cold Water and Sanitation (WaterSafe Experienced Worker Qualification) (Code: 600/9431/X)	<input type="checkbox"/>

### EAL (Excellence, Achievement & Learning)

Level 2 NVQ Certificate. Mechanical Services Engineering (plumbing) (Code: 100/5649/X)	<input type="checkbox"/>	Level 3 NVQ/SVQ Certificate. Mechanical Services Engineering (plumbing) (Code: 100/5650/6)	<input type="checkbox"/>
Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/1453/2)	<input type="checkbox"/>	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/1657/7)	<input type="checkbox"/>
Level 3 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/1252/3)	<input type="checkbox"/>	Level 3 Diploma in Heating and Ventilating Industrial and Commercial Installation (Code: 600/1009/5)	<input type="checkbox"/>
Level 2 NVQ Diploma in Domestic Plumbing and Heating (Code: 501/1752/X)	<input type="checkbox"/>	Marine Plumbing (Code: 248)	<input type="checkbox"/>
Level 3 NVQ/SVQ Certificate. Mechanical Services Engineering (plumbing) (Code: 100/5650/6)	<input type="checkbox"/>	Level 2 NVQ Diploma in Domestic Plumbing and Heating (Code: 600/1252/3)	<input type="checkbox"/>

### FETAC

National Craft Certificate – Plumbing	<input type="checkbox"/>	Level 6 Advanced Craft Certificate – Plumbing	<input type="checkbox"/>
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### SQA

SVQ Level 3 in plumbing (Code: G9W9 23)	<input type="checkbox"/>	SVQ 3 Domestic Plumbing and Heating at SCQF level 7 (Code: GK71 23)	<input type="checkbox"/>
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## Section 1.3b

Heating, Gas and H&V qualifications (you must tick at least one from section 1.3a or 1.3b)

### City & Guilds

Level 3 NVQ Diploma in Domestic Heating (Code: 600/1116/6 (6189-42))	<input type="checkbox"/>	Level 3 NVQ Diploma in Domestic Heating (Code: 600/1473/8 (6189-41))	<input type="checkbox"/>
Level 3 NVQ Diploma in Domestic Heating (Code: 600/117/8 (6189-43))	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Installation (Code: 600/0919/6)	<input type="checkbox"/>
Level 3 Diploma in Gas Utilisation Maintenance (Code: 600/0914/7)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Maintenance (Code: 600/0905/6)	<input type="checkbox"/>
Level 3 Diploma in Gas Utilisation Installation & Maintenance (Code: 600/0918/4)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Installation and Maintenance (Code: 600/0921/4)	<input type="checkbox"/>
NVQ level 2 Heating and ventilation (industrial and commercial installation) (Code: 6088-02)	<input type="checkbox"/>	NVQ level 3 Heating and ventilation (industrial and commercial installation) (Code: 6088-06)	<input type="checkbox"/>
NVQ level 2 heating and ventilation (Code: 6008-01)	<input type="checkbox"/>	NVQ level 3 heating and ventilation (Code: 6008-03)	<input type="checkbox"/>
NVQ level 2 heating and ventilation installation (Code: 6018-02)	<input type="checkbox"/>	NVQ level 3 heating and ventilation installation (Code: 6018-03)	<input type="checkbox"/>
NVQ level 2 Heating and ventilation (domestic installation) (Code: 6088-01)	<input type="checkbox"/>	NVQ level 3 Heating and ventilation (domestic installation) (Code: 6088-05)	<input type="checkbox"/>
Level 3 Diploma in Heating and Ventilating Industrial and Commercial Installation (Code: 600/1009/5)	<input type="checkbox"/>	NVQ Level 3 Diploma in Domestic Heating (Gas Fired Warm Air Appliances) (Code: 600/1124/5 (6189-32))	<input type="checkbox"/>
Level 3 Diploma in Gas Utilisation Maintenance (Water Heating & Wet Central Heating) (Code: 600/0914/7)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Installation & Maintenance (Water Heating & Wet Central Heating) (Code: 600/0918/4)	<input type="checkbox"/>
Level 3 Diploma in Gas Utilisation Installation and Maintenance (Code: 600/1039/3)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Maintenance (Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating) (Code: 600/1042/3)	<input type="checkbox"/>
Level 3 Diploma in Gas Utilisation Installation (Code: 600/1034/4)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Maintenance (Code: 600/1660/7)	<input type="checkbox"/>
Level 3 Diploma in Gas Utilisation Maintenance (Code: 600/1042/3)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Installation & Maintenance (Code: 600/1661/9)	<input type="checkbox"/>

### BPEC

Level 3 NVQ Diploma in Domestic Heating (Code: 600/6871/1)	<input type="checkbox"/>	Level 3 NVQ Diploma in Domestic Heating (Code: 600/6286/1)	<input type="checkbox"/>
Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Water & Central Heating Appliances) (Code: 600/6284/8)	<input type="checkbox"/>	L3 Award in Hot & Cold Water Safe Systems and Sanitation (WaterSafe Experienced Worker Qualification) * (Code: 600/9431/X)	<input type="checkbox"/>
NVQ Level 3 Diploma in Domestic Heating (Code: 600/6871/1)	<input type="checkbox"/>	NVQ Level 3 Diploma in Domestic Heating (Gas Fired Water & Central Heating Appliances) (Code: 600/6871/X)	<input type="checkbox"/>
Level 3 Diploma in Gas Utilisation Maintenance (Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating) (Code: 600/0905/6)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Installation and Maintenance) Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating and Domestic Warm Air) (Code: 600/0921/4)	<input type="checkbox"/>
NVQ Level 3 Diploma in Domestic Heating (Gas Fired Warm Air Appliances) (Code: 600/1116?6 96189-42)	<input type="checkbox"/>	Level 3 Diploma in Gas Utilisation Installation (Water Heating & Wet Central Heating) (Code: 600/0919/6)	<input type="checkbox"/>

## EAL (Excellence, Achievement & Learning)

Level 3 NVQ Diploma in Domestic Heating  
(Code: 600/1253/5)

Level 3 NVQ Diploma in Domestic Heating  
(Code: 600/1454/4)

Level 3 NVQ Diploma in Domestic Heating  
(Code: 600/1451/9)

Level 3 Diploma in Heating and Ventilating Industrial and Commercial Installation  
(Code: 600/1163/4)

Level 3 Diploma in Gas Utilisation Installation and Maintenance (Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating and Domestic Warm Air)  
(Code: 600/1039/3)

NVQ Level 3 Diploma in Domestic Heating (Gas Fired Water & Central Heating Appliances)  
(Code: 600/1454/4)

Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Warm Air Appliances)  
(Code: 600/1453/2)

Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Water & Central Heating Appliances)  
(Code: 600/1657/7)

NVQ level 2 Heating and ventilation (industrial and commercial installation) 100/3375/0  
(Code: 6088-02)

NVQ level 3 Heating and ventilation (industrial and commercial installation) 100/3376/2  
(Code: 6088-06)

Level 3 NVQ Diploma in Heating & Ventilating Industrial and Commercial Installation  
(Code: 6188-30)

NVQ level 2 heating and ventilation  
(Code: 6008-01)

NVQ level 3 heating and ventilation  
(Code: 6008-03)

NVQ Level 2 Heating & Ventilating Installation (industrial and commercial)  
(Code: 6018-01)

Craft Certificate Heating & Ventilating Fitting  
(Code: 604-1)

NVQ level 2 heating and ventilation installation  
(Code: 6018-02)

NVQ level 3 heating and ventilation installation  
(Code: 6018-03)

NVQ level 2 Heating and ventilation (domestic installation) 100/3375/0  
(Code: 6088-01)

NVQ level 3 Heating and ventilation (domestic installation) 100/3376/2  
(Code: 6088-05)

Craft Certificate Heating & Ventilating Fitting  
(Code: 597-1)

Advanced Craft Certificate Heating & Ventilating Fitting  
(Code: 597-2)

## Section 1.3c

Regulations qualifications (you must tick at least one)

**City & Guilds** Craft Certificate for Water Regulations for Building Services Personnel/Contractors

**City & Guilds** Water Supply (Water Fittings) Regulations and Water Byelaws UK 3345-20 (Unit 301) Certificate in Water Regulations knowledge

**BPEC** Certificate in Water Regulations knowledge

**Logic (LCL)** Certificate in Water Regulations knowledge

**NICEIC** Certificate in Water Regulations knowledge

**Blue Flame** Certificate in Water Regulations knowledge

**Construction Skills** Certificate in Water Regulations knowledge

**UK Certification Ltd.** Certificate in Water Regulations knowledge

**Cert-ain Certification Ltd** Certificate in Water Regulations Knowledge

**European Registration Scheme for Personnel Competence Ltd. (ERS)** Certificate in Water Regulations knowledge

**Certificate of Knowledge in Water Regulations issued by a Water Supplier**