

# WIAPS APPROVED CATERING INSTALLER APPLICATION



This application is to become a member of the Catering Sector of the Water Industry Approved Plumbers' Scheme (WIAPS).

The scope of work which an approved Catering Equipment installer can issue certificates of compliance includes work on installing commercial catering and kitchen equipment within WIAPS geographical area. This includes the 'metre connection' – (the final meter length of pipe connecting the catering equipment to the installed water system).

An annual fee will be introduced from 1st April 2024 for any business that has sector members. Sector members include: external services installers, sometimes called Water Supply Pipe Installers or groundworkers, Catering installers, Point of use installers and RPZ valve testers. The fee will be the same for all businesses, regardless of the number of approved individuals.

PLEASE COMPLETE IN BLOCK CAPITALS

## Section 1.1

### About you

Title: ..... First names: .....

Surname: .....

Date of birth: .....

National Insurance number: .....

Water supplier: .....

## Section 1.2

### Personal contact details

Home address: .....

.....

Home postcode: .....

Personal email\*: .....

Home tel\*: .....

Personal mobile\*: .....

\*we require this information to be able to contact you should you leave your current employer, so that you can maintain your membership.

### Section 1.3

## Your qualifications

Catering Installers' Assessment in Water Regulations Knowledge, or  
Certificate in Water Regulations Knowledge

### Section 1.4

## Individual check list

Have you enclosed (You must tick all to proceed with the application):

Proof of qualifications? (**signed** copies of certificates)

Passport-size photo? (digital or print)

### Section 1.5

## Data protection

WIAPS and WaterSafe are controllers under the Data Protection Act 1998. This statement confirms our commitment to protect your privacy, to process your personal information in a manner which meets our requirements of this legislation and to use your data only for the delivery of WIAPS and WaterSafe in the performance of our legal and regulatory responsibilities. By completing and submitting this information you are confirming that the information you are supplying is correct to the best of your knowledge and you agree to selected contact data being used by WIAPS and WaterSafe.

### Section 1.6

## Declaration

I confirm the information given is true and accurate, I understand and accept that all liabilities and disputes relating to my workmanship, products installed, charges and anything else connected to work I do as a result of being introduced to customers through WIAPS and WaterSafe are solely my responsibility and the scheme has no liability whatever in any of those respects.

When I have met all the requirements of membership, I understand that my details will be held on an electronic database and may be passed onto personnel in the water industry and those seeking services of an approved contractor.

**Signed by individual applicant:**

Signed:

Position:

Tick to confirm you have read and agree with:

Terms and conditions of membership

Code of Conduct

Date:

**How did you hear about the scheme?** (tick all that apply)

My company or a work colleague

A college

A customer requested it

A trade article

Social media

A website

The local water company

Something else, please specify:

.....

## Section 2.1

### About your business

Business name: .....

Address: .....

Postcode: .....

Tel: ..... Email: .....

Parent company (if applicable): .....

Water supplier (where company is based): .....

Water supplier (where person named in section 1 carries out the majority of their work):  
.....

Social media handle (we use this to promote your company online): .....

You can follow WaterSafe for regular updates at:

Twitter: @WatersafeUK

Facebook: @WaterSafeRegister

LinkedIn: search 'WaterSafe'

**List on website** (so customers can find you)

**Scope of work fields:**

Catering Installer

### Liability insurance cover

An Approved Plumbing Business must carry a minimum level of insurance cover in order for you to be accepted onto WIAPS and WaterSafe. The Approved Plumbing Business will be required to hold a minimum of £2 million of public liability cover and where applicable, £5 million of employers' liability cover. If you are a sole trader, only public liability cover is required

<b>Public liability</b>	<b>£2m</b>
<b>Employers' liability</b>	<b>£5m</b>

## Section 2.2

### WaterSafe accreditation

WaterSafe offers free promotion through an online directory at [www.WaterSafe.org.uk](http://www.WaterSafe.org.uk).

You will be automatically included on WaterSafe by signing up for WIAPS membership. Water companies refer their customers directly to the WaterSafe website so you could potentially gain more business. Please tell us if you would like to be included in public postcode searches on the website (Please tick one)

**List on WaterSafe website** (customers can find you in postcode searches)

**Do not list on WaterSafe website** (customers will only see you when they search for your company by name to verify your membership)

### Section 2.3

## Your last jobs (site-specific)

Please tell us about the last two jobs the individual named in Section 1 has worked on. This information will be used for auditing purposes only and is subject to the Data Protection Act 1998.

Address (where work was carried out):.....

.....

Contact name: .....

Contact phone number:.....

Brief description of work: .....

.....

Address (where work was carried out):.....

.....

Contact name: .....

Contact phone number:.....

Brief description of work: .....

.....

### Section 2.4

## Company check list

Have you enclosed:

Proof of Public liability (**signed** copies of certificates indicating company name, level of cover and period of cover), and

Employers' liability insurance where appropriate?

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### Third-party data

By signing this application we confirm we have the permission of the business and individuals listed in Section 2.3 to include their details where stated.

### Signed on behalf of the business:

By signing this application, I confirm I am authorised by the business to do so

Signed:

Tick to confirm you have read and agree with:  
Terms and conditions of membership  
Code of Conduct

Position:

Date:

**Please return your completed form** and supporting documentation to [wiaps@waterregsuk.co.uk](mailto:wiaps@waterregsuk.co.uk), or by post to Unit 13 Willow Road, Pen y Fan Industrial Estate, Crumlin, Gwent NP11 4EG.

For further information, call 0333 207 9030. Web: [www.waterregsuk.co.uk](http://www.waterregsuk.co.uk).